

## OXFORDSHIRE HEALTH & WELLBEING BOARD

**OUTCOMES** of the meeting held on Thursday, 26 June 2025 commencing at 2.00 pm and finishing at 5.00pm

**Present:**

**Board Members:** Councillor Liz Leffman (Chair)

Councillor Kate Gregory  
Ansaf Azhar  
Michelle Brennan  
Karen Fuller  
Caroline Green  
Professor Sir Jonathan Montgomery  
City Councillor Chewe Edgar Munkonge  
District Councillor Helen Pighills  
Matthew Tait

Councillor Leigh Rawlins (substitute)  
Jean Kelly (substitute)

Councillor Rob Pattenden (virtual)  
Councillor Rachel Crouch (virtual)  
Stephen Chandler (virtual)  
Grant MacDonald (virtual)

**Other Persons in Attendance:**

Veronica Barry (Healthwatch Oxfordshire)  
Richard Smith (Cherwell District Council)  
Richard Wood (Oxford City Council)  
Anjna Sharma (Soar Beyond Ltd)  
Jessica Allen (Institute of Health Equity – UCL)

**Officers:**

Jack Ahier (Senior Democratic Services Officer), Ian Bottomley (Head of Joint Commissioning – Age Well), Adam Briggs (Deputy Director of Public Health), Kate Holburn (Deputy Director of Public Health), Anna Jennings (Head of Transformation – Children's Services), Craig Miles-Clarke (Senior Research Officer), Sharon Paterson (Commissioning Manager), Bhavna Taank (Head of Joint Commissioning – Live Well)

*These notes indicate the outcomes of this meeting and those responsible for taking the agreed action. For background documentation please refer to the agenda and supporting*

*papers available on the Council's web site ([www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk).)*

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	ACTION
<b>121 Welcome by Chair</b> (Agenda No. 1)	
<p>The Chair introduced everyone to the meeting and welcomed new Members to the Board: Cllr Kate Gregory (Cabinet Member for Public Health &amp; Inequalities) and Cllr Sean Gaul (Cabinet Member for Children and Young People).</p> <p>The Chair also welcomed Professor Sir Jonathan Montgomery to his first Board as Vice-Chair.</p>	
<b>122 Apologies for Absence and Temporary Appointments</b> (Agenda No. 2)	
<p>Apologies were received from Cllr Sean Gaul, Cllr Rob Pattenden (attending virtually), Cllr Georgina Heritage, substituted by Cllr Leigh Rawlins, and Lisa Lyons, substituted by Jean Kelly.</p>	
<b>123 Declarations of Interest</b> (Agenda No. 3)	
<p>There were none.</p>	
<b>124 Petitions and Public Address</b> (Agenda No. 4)	
<p>There were none.</p>	
<b>125 Note of Decisions of Last Meeting</b> (Agenda No. 5)	
<p>The minutes of the meeting held on 13 March 2025 were approved as amended and signed by the Chair as a correct record.</p>	
<b>126 Oxfordshire Learning Disability Plan 2025-2035</b> (Agenda No. 11)	

<p>The Chair introduced the item to the Board and officers, as well as representatives from My Life My Choice, to present the report. They raised the following points:</p> <ul style="list-style-type: none"> <li>- The plan sets out some of the most important areas where people with a learning disability, their family, carers and professionals felt actions needed to be taken.</li> <li>- The plan is for 10 years, and will be reviewed in 3 years, 5 years and 7 years with people.</li> <li>- The key principles are working together in partnership, including everyone, focusing on people's strengths, having choice and control, putting people at the centre and building strong communities.</li> <li>- Various methods of engagement were used including sharing your story forms, open focus groups and engagement events (café style).</li> <li>- Co-production was at the heart of the plan and future work plans.</li> </ul> <p>The Chair noted the plan being a great example of co-production.</p> <p>Cllr Helen Pighills noted the importance of employment and the extent to which reaching out to employers was feasible to support this plan. Karen Fuller, Director of Adult Social Care, noted the County Council's Oxfordshire Employment Service and intention of linking with the government's Connect to Work programme.</p> <p>The Vice Chair asked about the admission of people into hospitals with learning disabilities and whether this plan would help combat that. Karen Fuller noted that it was something being worked hard on across the entire system in Oxfordshire.</p> <p>Following a question from Cllr Leigh Rawlins, officers confirmed that this plan will link to the Carer's Strategy, but that there was still more work to do.</p> <p>The Chair thanked officers and representatives from My Life My Choice for their work.</p> <p>The Board approved the recommendations in the report.</p> <p><b>RESOLVED to:</b></p> <ul style="list-style-type: none"> <li><b>a) Note the development of the Oxfordshire Learning Disability Plan 2025 – 2035 for adults.</b></li> <li><b>b) Approve the Oxfordshire Learning Disability Plan 2025 – 2035, acknowledging that following consultation,</b></li> </ul>	
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<b>amendments may be made on the existing draft.</b>	
<b>127 Local Government Reorganisation and Devolution Update</b> (Agenda No. 6)	
<p>The Chair provided an update on local government reorganisation and devolution in relation to the Health &amp; Wellbeing Board and the process so far.</p> <p>Caroline Green, Chief Executive – Oxford City Council, noted that all the proposals were the responsibility of those proposing them to meet criteria set by government and that work was continuing collaboratively on devolution across Oxfordshire &amp; Berkshire. It was also noted that it was vital that collaborative work continued on important areas during this uncertain period.</p> <p>Cllr Chewe Munkonge noted the importance of working and engaging with staff, as well as the complex nature of aggregation and disaggregation.</p> <p>The Board noted the verbal update provided.</p>	
<b>128 ICB Update</b> (Agenda No. 7)	
<p>The Chair introduced Matthew Tait, Chief Delivery Officer – ICB, to present the report and he raised the following points:</p> <ul style="list-style-type: none"> <li>- The NHS 10 Year Plan is due to be published in July 2025.</li> <li>- ICB's are being reviewed and have been challenged to reduce their running costs by 50%.</li> <li>- A national blueprint for ICB's has been published nationally.</li> <li>- ICB's are awaiting certainty regarding LGR and devolution, as well as national decision-making, such as the NHS 10 Year Plan.</li> <li>- The Place Base Partnership is focusing on prevention.</li> <li>- Positive workshops on neighbourhood health focusing on what the system want to achieve over the next few years.</li> </ul> <p>Michelle Brennan, GP Representative, made reference to work on neighbourhood health, focusing particularly on prevention and</p>	

<p>stopping systems working in silos.</p> <p>Ansaf Azhar, Director of Public Health and Communities, noted that despite changes to system structures, as a Health &amp; Wellbeing partnership, 10 priorities were agreed upon and there are real indicators to measure if progress has been made and that it was important not to lose sight of that.</p> <p>Cllr Leigh Rawlins asked whether procurement would be affected by structural changes. Matthew Tait suggested that the ICB would probably look to procure at scale more often and devolve tactical procurement to partner organisations.</p> <p>The Vice Chair stressed the need to not wait for NHS England to be abolished in order to deliver change and shape pathways going forward.</p> <p>The Chair noted the lack of an ICP meeting recently and asked if there were plans to hold one soon, as it was important to engage with elected politicians. Matthew Tait noted the point and said the NHS 10 Year Plan would provide some clarity over structures and a discussion would be best placed on how to engage with further detail.</p> <p>The Board noted the verbal update provided.</p>	
<p><b>129 Homelessness Update</b> (Agenda No. 8)</p>	
<p>Caroline Green, Chair of Prevention of Homelessness Directors Group, presented the report and raised the following points:</p> <ul style="list-style-type: none"> <li>- The report that set up the group stated homelessness cannot be considered as just a housing issue when it cuts across many responsibilities and that stronger collaboration was needed.</li> <li>- A county-wide Homelessness Strategy was signed off in 2021, but significant changes in context have occurred since then.</li> <li>- There was a 90% increase in Oxford of people requiring homelessness duties and 166% rise in temporary accommodation since last year reflects the magnitude of the challenge faced.</li> <li>- Expected to be a cut in grant funding for homelessness prevention from the government.</li> <li>- Importance of getting treatments and pathways correct initially to save funding in the long-term, in a shift to prevention.</li> <li>- Significant progress has been made but the focus is on</li> </ul>	

<p>outstanding actions.</p> <ul style="list-style-type: none"> <li>- The need for greater alignment between housing and social care, regardless of the outcome of local government reorganisation.</li> <li>- Commitment needed from all organisations involved to improve over the next year.</li> </ul> <p>Cllr Kate Gregory, Cabinet Member for Public Health &amp; Inequalities, asked about the government's intention to move to longer-term funding settlements and if homelessness prevention funding would be included in that intention. It was confirmed that government had confirmed longer-term funding for homelessness prevention, moving to 3-year settlements, but that it was consulting on changes to how funds would be distributed across the country to areas of high deprivation, which Oxfordshire as a whole does not feature in the highest areas of need.</p> <p>Veronica Barry, Executive Director of Healthwatch Oxfordshire, noted the issues around temporary accommodation and how the system can address issues, such as having healthy meals and proper cooking facilities. It was confirmed that the elimination of bed and breakfast use as temporary accommodation was a priority to address some of these issues.</p> <p>The Chair thanked officers for their update.</p> <p><b>RESOLVED:</b></p> <p><b>The Health and Wellbeing Board noted the report.</b></p>	
<p><b>130 Better Care Fund Plan</b> (Agenda No. 9)</p>	
<p>Ian Bottomley, Head of Joint Commissioning (Age Well), presented the report to the Board and raised the following points:</p> <ul style="list-style-type: none"> <li>- The importance of shifts from hospital discharge to prevention.</li> <li>- Homelessness prevention projects and specific dynamic learning teams being funded by the Better Care Fund.</li> <li>- The importance of reducing the amount of older people going into hospital.</li> </ul> <p>It was noted that Oxfordshire's work on the Better Care Fund and discharging people from hospital had improved considerably in the previous 5 years.</p> <p>The Vice Chair noted the importance of sustainability to keep this work moving forward in the right direction and thanked the teams</p>	

<p>for their great work to date.</p> <p>The Board was asked to approve a delegation to the Director of Adult Social Care &amp; Chief Delivery Officer (ICB) to approve the quarterly reports of the Better Care Fund. The Board agreed to the recommendation outlined below.</p> <p><b>RESOLVED to:</b></p> <p><b>a) To delegate the approval of the quarterly reports of the Better Care Fund to the Director of Adult Social Care and Chief Delivery Officer (ICB), in consultation with the Chair of the Oxfordshire Health and Wellbeing Board.</b></p>	
<p><b>131 Health &amp; Wellbeing Strategy Update - Start Well</b> (Agenda No. 10)</p>	
<p>Jean Kelly, Deputy Director of Children's Social Care, and Anna Jennings, Head of Transformation – Children's Services, presented the report and raised the following points:</p> <ul style="list-style-type: none"> <li>- New partnership boards established with strategies and implementation plans in place to drive improvements.</li> <li>- Beginning to develop Family Hubs network across Oxfordshire.</li> <li>- Work continuing to develop on having mental health support teams in every school by 2029.</li> <li>- Ensure that families are aware of all support available to them through better signposting.</li> <li>- Working with JNSA to get better data to identify support requirements.</li> </ul> <p>Cllr Gregory asked if the geographical study on Family Hubs was being worked on with regards to where Children's Centres currently are and what the timeframe was on their introduction. It was confirmed that all the buildings were being mapped out, with the usage of community venues wanted to help develop services. It was hoped that some of the Family Hubs may open by the end of next year.</p> <p>The Vice Chair asked about how pupil absence and physically active children was measured. It was noted that new partnerships, including school leaders, were being formed to tackle pupil absence. Ansaf Azhar, Director of Public Health and Communities, confirmed that the metrics on physically active children was picked up via the Health Improvement Board and that Active Oxfordshire had been commissioned to do further work on this.</p>	

<p>Michelle Brennan, GP representative, asked if there was work underway to teach young children how to use the NHS app and how Family Hubs could be linked in with neighbourhood health to understand the provisions on offer.</p> <p>Cllr Leigh Rawlins, South Oxfordshire District Council, asked about the provision of assessments in pre-schools to identify emerging needs. It was noted that there were early years assessments undertaken, before pre-school, that tried to identify such needs and that ways of identifying the earliest opportunities to support children and families was vital.</p> <p>The Chair thanked officers and the report was noted.</p> <p><b>RESOLVED to:</b></p> <p><b>a) Note the progress of the delivery of priorities 1 and 2 under the thematic domain of Start Well within the Health and Wellbeing Strategy along with key challenges</b></p>	
<p><b>132 Marmot Place Update</b> (Agenda No. 12)</p>	
<p>Kate Holburn, Deputy Director of Public Health, presented the report and raised the following points:</p> <ul style="list-style-type: none"> <li>- The 3 Marmot Principles that had been started with were: giving every child the best start in life, creating fair employment and good work for all and ensuring a healthy standard of living for all.</li> <li>- Work across all workstreams was outlined, such as an Early Years Summit, a draft 'Get Britain Working' plan for Oxfordshire and completing a draft housing health needs assessment.</li> </ul> <p>Cllr Chewe Munkonge, Oxford City Council, noted the importance of social value and asked what other partners were doing to bring this into work across the whole of Oxfordshire. It was noted that all partners incorporated social value and that the Oxfordshire Inclusive Economy Partnership were holding a social values workshop to fully understand social value from employers point of view.</p> <p><b>RESOLVED:</b></p>	



<p><b>The Board noted the verbal update.</b></p>	
<p><b>133 Development of Health and Inequalities Research &amp; Partnerships in Oxfordshire</b> (Agenda No. 13)</p>	
<p>Adam Briggs, Deputy Director of Public Health, and Foyeke Tolani, Head of Research, presented the report and raised the following points:</p> <ul style="list-style-type: none"> <li>- The impact of how research can support decision-making, and the unique position Oxfordshire has with world class educational facilities within the county.</li> <li>- The vision of the research strategy was to collaboratively carry out and promote the use of high-quality, people-centred research to make Oxfordshire a greener, healthier and fairer county.</li> <li>- The role of the Oxfordshire Community Research Network, including some of the strengths and weaknesses of the work so far.</li> </ul> <p>The Vice Chair noted it would be useful for the Board to test assumptions they make with the research network. He also stated that it was important to not unnecessarily research in Oxford, as plenty of good research came from outside of Oxford.</p> <p>The Board noted the report.</p> <p><b>RESOLVED:</b></p> <p><b>a) NOTE content of paper and ADVISE where OCC, the Oxfordshire Community Research Network and the Local Policy Lab can support the work of the Health and Wellbeing Board and vice versa.</b></p>	
<p><b>134 JSNA/PNA Update</b> (Agenda No. 14)</p>	
<p>Anjna Sharma (Soar Beyond Ltd) and Craig Miles-Clarke, Senior Research Officer, presented reports on the Pharmaceutical Needs Assessment (PNA) &amp; JSNA (Joint Strategic Needs Assessment) updates and raised the following points:</p> <ul style="list-style-type: none"> <li>- Undertaking research of current health needs and views from local users on predicted future service needs.</li> <li>- The PNA is out for a final 60 day consultation.</li> <li>- Different services, including pharmacies, and key</li> </ul>	

<p>demographics were mapped out across Oxfordshire and outside of Oxfordshire's borders as residents access pharmacies outside of the county as well.</p> <p>Caroline Green asked about the mapping of services for substance and alcohol abuse, particularly as some areas had quite high demand. It was stated that provision was not nationally funded but that these services were quite equally spread, with slightly less provision in West Oxfordshire and slightly more in Oxford.</p> <p>Cllr Helen Pighills, Vale of White Horse District Council, asked if digital provisions for pharmacies were mapped out. It was noted that this was considered in the report and that residents could access this at a local or national level, but that it was not tracked and was a growing question.</p> <p>The JSNA online page was indicatively demonstrated to members of the Board, showing how it could be used to access data on specific health conditions, such as drug misuse. Ansaf Azhar confirmed that this showed the move to a digital platform.</p> <p>It was confirmed that the PNA and JSNA were coming to the Board in September for approval.</p> <p><b>RESOLVED:</b></p> <p><b>PNA:</b></p> <p><b>a) To receive an update on progress and the project plan timelines on the production of the 2025 Oxfordshire PNA</b></p> <p><b>b) To note that the 2025 Oxfordshire PNA is now out to formal 60-day consultation</b></p> <p><b>JNSA:</b></p> <p><b>a) Provide feedback on the proposed design of the 2025 Joint Strategic Needs Assessment (JSNA)</b></p> <p><b>b) Via relevant officers in their organisations, contribute information and intelligence to the JSNA to further its development and participate in making information more accessible to everyone</b></p> <p><b>c) Note that the JSNA 2025 will be provided to the Health and Wellbeing Board for sign-off in September 2025.</b></p>	
<p><b>135 Report from Healthwatch Oxfordshire</b></p>	

(Agenda No. 15)	
<p>Veronica Barry, Executive Director of Healthwatch Oxfordshire, introduced the report and raised the following points:</p> <ul style="list-style-type: none"> <li>- Spoke to men across Oxfordshire to feed into men's health strategy.</li> <li>- Ran public webinars on prevention work, menopause and had planned sessions in the future for the upcoming NHS 10 year plan.</li> <li>- Films around navigating language support and receptionists in GP surgeries had been made and distributed, and it was confirmed it had won an international film award for their work.</li> </ul> <p><b>RESOLVED:</b></p> <p><b>The Board noted the report.</b></p>	
<p><b>136 Reports from Partnership Boards</b> (Agenda No. 16)</p>	
<p>The Board received updates from the Children's Trust Board, the Health Improvement Board and the Place Base Partnership, and noted the written and verbal updates.</p>	

..... in the Chair

Date of signing .....
